

Sample interview questions:

- **Traditional**

- Tell me about yourself
- What made you decide to interview for this job?
- What makes you think you'll be successful in this job?
- Are you willing to relocate?
- Do you have any leadership experience? If so, tell me about it.
- How did you do in school?
- What major did you choose? Why?
- How did school prepare you for this job?
- What have been your best and worst school or work experiences?
- What are your strengths and weaknesses?
- Tell me about your interests/hobbies
- Tell me about any memberships/organizations you belong to.
- Where do you see yourself in 5 years? 10 years?
- Why do you want to leave your current job?
- Describe one or two achievements which have given you the most satisfaction
- Why should we hire you?

- **Behavioural**

Tell me about the time when you.....

- Worked well under pressure
- Handled a difficult situation with a co-worker
- Were creative in solving a problem
- Had to fire someone
- Had to deal with an upset customer
- Received really good customer service. Why did this stand out?
- Received really bad customer service. How did you react?
- Made a bad decision
- Hired (or fired) the wrong person

- **Previous Jobs**

- What types of jobs have you had?
- What were your main responsibilities?
- What skills did you acquire through your previous jobs?
- How good were your relationships with your supervisors?
- How would your supervisors describe you?
- What qualities do you look for in a boss?
- Describe your best and worst boss
- Would you consider returning to your former employer? If not, why?
- How was your previous job performance evaluated?
- What did you like the most/least about your previous jobs?
- What was the most difficult assignment you worked on? How did you go about accomplishing it?

- **Job/Company**

- Why do you want this job?
- What skills/qualifications will you bring to this job?
- What made you choose this line of work?
- What do you know about our company?
- What do you know about our industry/competitors?
- What is good customer service?
- What are your expectations regarding job progress & promotion
- What is your salary expectation?
- Are you willing to work flexible or long hours?
- When would you be available to start?
- What other jobs/companies are you considering?
- How will you choose which company you wish to work for?
- Describe your ideal work environment
- Describe a typical work week
- What challenges do you look for in your job?
- If you were hiring for this position what qualities would you look for?
- Are you willing to travel?

- **Personal**

- What is your most significant accomplishment
- What do you expect from your boss?
- Do you prefer to work independently or on a team?
- What qualities do you like to see in the people you work with?
- What type of work environment do you prefer?
- How will you measure your job progress?
- What makes you different from the other candidates we are interviewing?
- What are your long term and short term goals?
- What motivates you to do the best on the job?
- Do you have any plans to further your education via trade/night school?

The last question should always be:

- Do you have any questions for me?